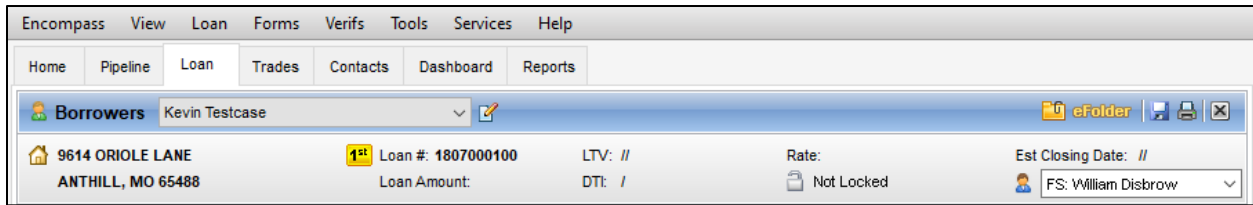
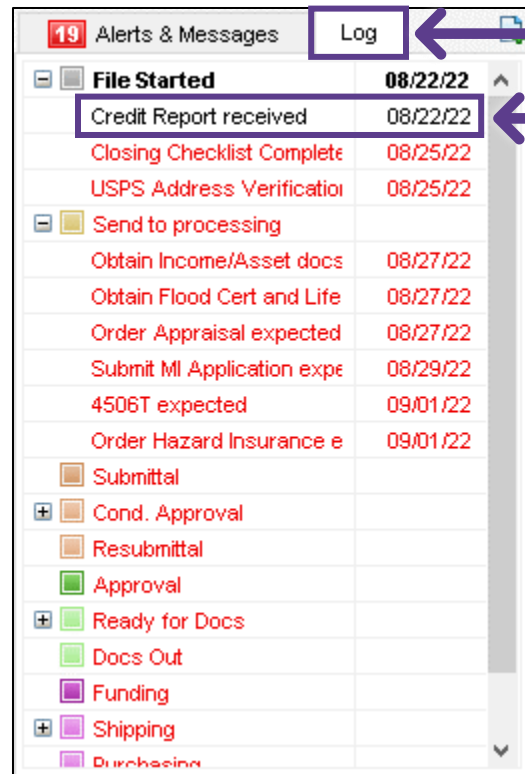


How to Utilize the Order Verifications Link Within Encompass (Xactus360)

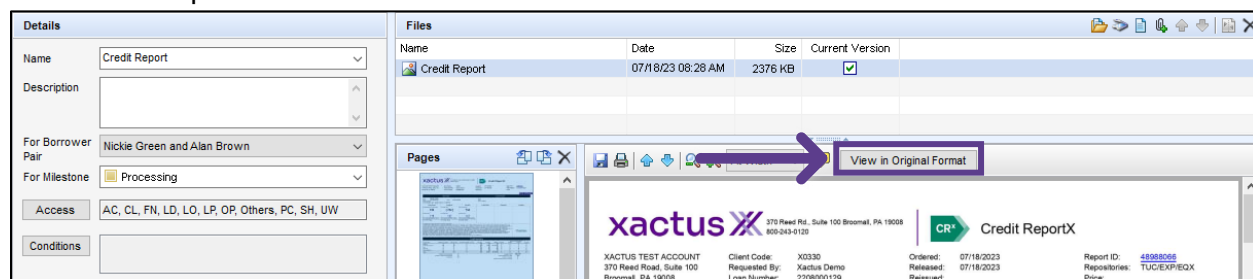
1. Start by logging in and opening the borrowers loan file.




2. Click on the Log tab in the upper left-hand corner. Then, double click the report to view.




3. The Document Details screen will open showing the report. Click View in Original Format to see the report in the web version.



- The report will open in a new screen allowing the links to function properly. Click Order Verifications in the upper right-hand corner.



370 Reed Rd., Suite 100 Broomall, PA 19008
800-243-0120


Credit ReportX

XACTUS TEST ACCOUNT
370 Reed Road, Suite 100
Broomall, PA 19008

Client Code: X0330
Requested By: Xactus Demo
Loan Number: 2208000129

Ordered: 07/18/2023
Released: 07/18/2023
Reissued:

Report ID: [48988066](#)
Repositories: TUC/EXP/EQX
Price:

Borrower


Name: Nickie Green
SSN: 123-00-3333
Current Address: 100 Terrace Ave, West Haven, CT 06516

Co-Borrower

Name:
SSN:
Current Address:

[Order Verifications](#)

- This will take you to the login screen to enter your username and password. Then, click Login.

























Welcome to Xactus360, please log in:

Operator ID:

Password:
[Forgot Password](#)

- Choose which Product you would like to order!

 Credit ReportX Add			
Orders:			
	48988066	Credit ReportX (I-TUC/EXP/EQX)	07-18 
	48980371	Credit ReportX (I-TUC/EXP/EQX)	07-17 
	48907974	Mortgage Only (I-TUC/EXP/EQX)	07-14 
 Tax TranscriptX Add			
Orders:			
	48875803	1040 1 Yr., W2 1 Yr.	07-13 
	SSN Social Security NotificationX		Order
 Income VerificationX Add			
Orders:			
	854677	WorkNumber (Borrower)	07-12 
	48802325	VOE (I)	07-11 
 Flood ReportX Order			

 Fraud ReportX Add			
Orders:			
	6999759	Fraud ReportX	07-17 
	Valuation ModelX		Order
	LoanShieldX		Order
	AppraisalX		Order
	Title Search		Order
	MIP		Order
	Recording		Order
	Documents		Open
	Invoice		Open

PLEASE LET US KNOW IF YOU HAVE ANY QUESTIONS OR CONCERNS AND WE WILL BE HAPPY TO HELP.

07/18/2023