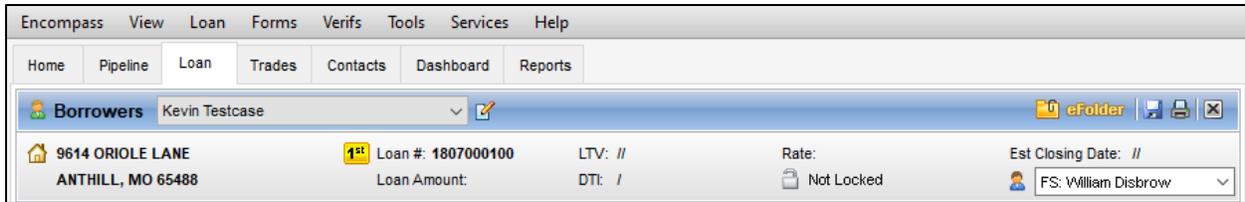
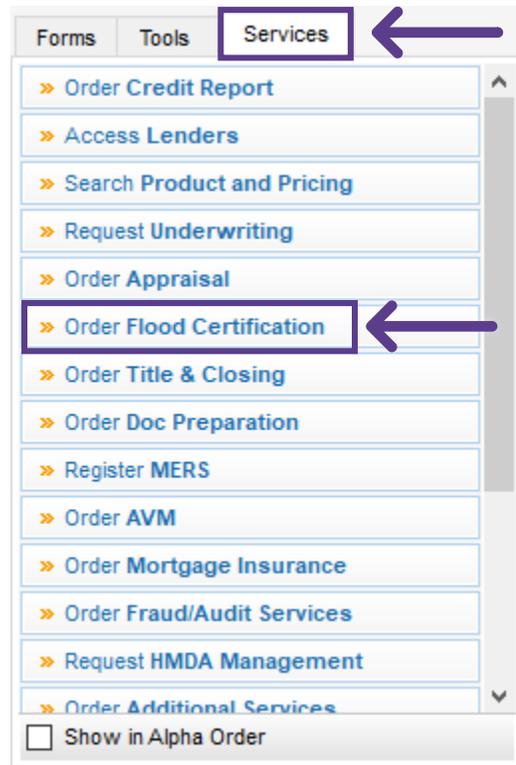


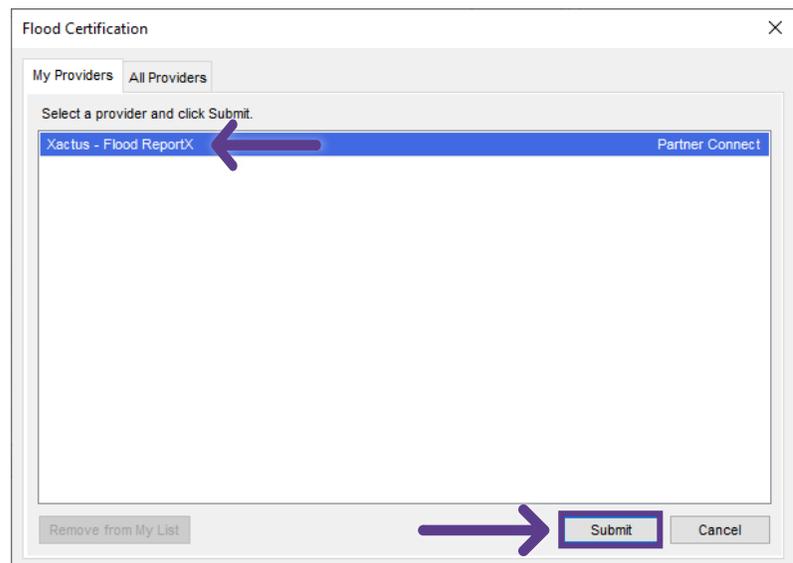
1. Start by logging in and opening the applicants loan file.



2. Click on the Services tab in the bottom left corner. Select Order Flood Certification.



A window will pop-up allowing you to choose your Provider. Then, click Submit to launch the order form.



- First, select the Order Type and whether Life of Loan is needed. If you wish to input additional information such as the Tax ID number and Legal Description, enter it under Optional Information. Your applicant information will pre-populate from the 1003. Lastly, ensure the correct email address is entered for the alert. When all is complete, click Submit.

xactus | **FL^x** Flood ReportX
Advancing the Modern Mortgage

Order Type: Residential | Life Of Loan: Yes | Loan Number: 2310000502

Property Address: Street Address: 99 NORTH POLE | City: Milford | State: CT | Zip: 06460
Flood ReportX will be ordered on the above property address

Optional Information: Tax ID | Legal Description | County: New Haven | Lot | Block | Section | Subdivision | Township | Range

Borrower: First Name: NICKIE | Middle | Last Name: GREEN | Suffix | Street Address: 100 TERRACE AV | City: WEST HAVEN | State: CT | Zip: 06516

Co-Borrower: Co-Borrower: ALAN BROWN | First Name: ALAN | Middle | Last Name: BROWN | Suffix | Street Address: 800 CLEVELAND AV | City: BROWNS | State: OH | Zip: 44070

Email Notification: Send Notification | Send Notification To: xactus@xactus.com | Secondary Email Notification Address

Buttons: Cancel, Submit

- Click the document icon under View to open the determination. If additional research is needed on the property, the status will appear as Pending and an email will be sent to you when complete. The report may be transferred by clicking Transfer to Lender at the top.

xactus | **FL^x** Flood ReportX
Advancing the Modern Mortgage

[Transfer to Lender](#)

Property: Address: 8631 VISTA HILLS DR, RICHMOND, TX, 77407

Borrower: Name: Nickie Green | Address: 100 TERRACE AV, West Haven, CT, 06516
Co-Borrower: Name: Alan Brown | Address: 100 TERRACE AV, West Haven, CT, 06516

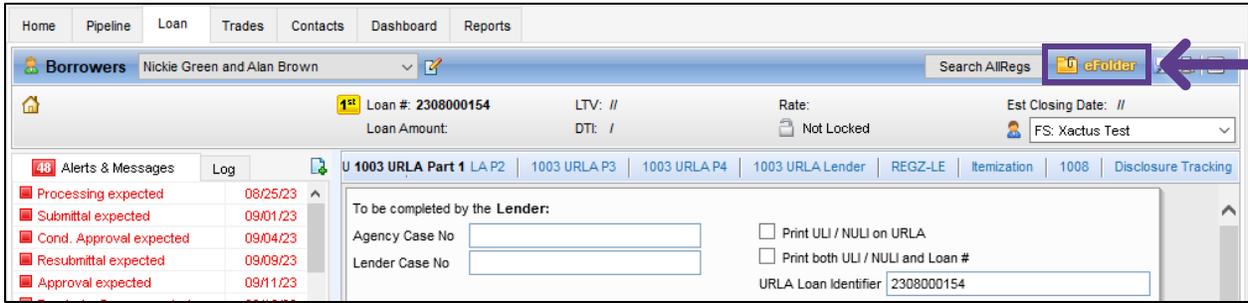
Order Details: Report ID: 4811237 | Loan #: 230800154 | Report Type: Life of Loan | Order By: Xactus Demo | Status: Completed | Ordered: 02/02/2024, 01:13:34 PM | Completed: 02/02/2024, 01:13:34 PM

Optional Information: Tax ID | Legal Description | County | Lot | Block | Section | Subdivision | Township | Range

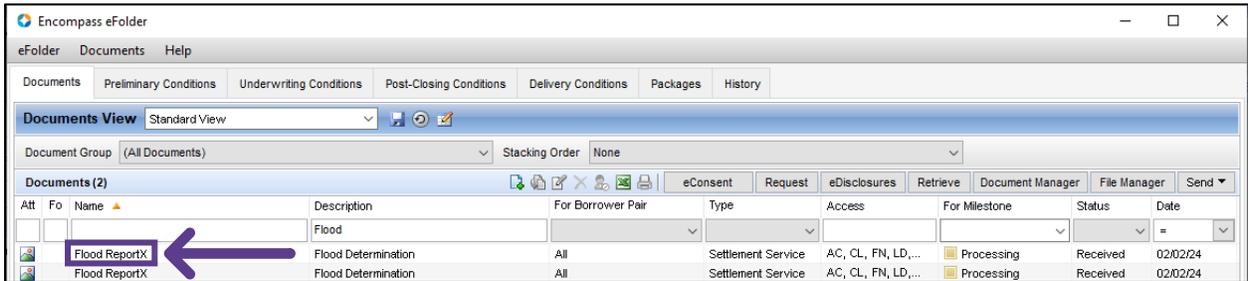
| Name | Date | View |
|-------------------|-------------------------|------|
| Flood ReportX.pdf | 02/02/2024, 01:13:34 PM | |

Buttons: Close

5. The report can be also viewed on the Xactus360 website or in the Encompass eFolder.



6. Click to open the Flood ReportX.



PLEASE LET US KNOW IF YOU HAVE ANY QUESTIONS OR CONCERNS AND WE WILL BE HAPPY TO HELP.