

1. Start by going to Xactus.com/SMA and completing the form from the website.

Start My Application

Xactus	Company NMLS#
CP2022	megantest

States Licensed

*We will only allow applications to be completed with consumer addresses matching these states.

<input type="checkbox"/> All*	<input type="checkbox"/> Alabama	<input type="checkbox"/> Alaska	<input type="checkbox"/> Arizona	<input type="checkbox"/> Arkansas
<input type="checkbox"/> California	<input type="checkbox"/> Colorado	<input type="checkbox"/> Connecticut	<input type="checkbox"/> Delaware	<input type="checkbox"/> District of Columbia
<input type="checkbox"/> Florida	<input type="checkbox"/> Georgia	<input type="checkbox"/> Hawaii	<input type="checkbox"/> Idaho	<input type="checkbox"/> Illinois
<input type="checkbox"/> Indiana	<input type="checkbox"/> Iowa	<input type="checkbox"/> Kansas	<input type="checkbox"/> Kentucky	<input type="checkbox"/> Louisiana
<input type="checkbox"/> Maine	<input type="checkbox"/> Maryland	<input type="checkbox"/> Massachusetts	<input type="checkbox"/> Michigan	<input type="checkbox"/> Minnesota
<input type="checkbox"/> Mississippi	<input type="checkbox"/> Missouri	<input type="checkbox"/> Montana	<input type="checkbox"/> Nebraska	<input type="checkbox"/> Nevada
<input type="checkbox"/> New Hampshire	<input type="checkbox"/> New Jersey	<input type="checkbox"/> New Mexico	<input type="checkbox"/> New York	<input type="checkbox"/> North Carolina
<input type="checkbox"/> North Dakota	<input type="checkbox"/> Ohio	<input type="checkbox"/> Oklahoma	<input type="checkbox"/> Oregon	<input type="checkbox"/> Pennsylvania
<input type="checkbox"/> Rhode Island	<input type="checkbox"/> South Carolina	<input type="checkbox"/> South Dakota	<input type="checkbox"/> Tennessee	<input type="checkbox"/> Texas
<input type="checkbox"/> Utah	<input type="checkbox"/> Vermont	<input type="checkbox"/> Virginia	<input type="checkbox"/> Washington	<input type="checkbox"/> West Virginia
<input type="checkbox"/> Wisconsin	<input type="checkbox"/> Wyoming			

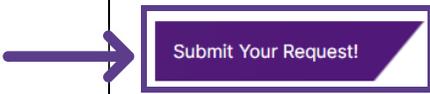
Images and Webpage Information

Name	Personal NMLS	
Street Address (required)		
City (required)	State	Zip Code (required)
Phone Number	FAX Number	
Mobile Number (required)	Email Address (required)	

2. Once all is complete, click Submit Your Request. Our team will set your account up for Start My Application and a custom URL will be sent for applicants to use.

Please Note:

**This form is only required for initial setup. Administrators can activate additional setups and customize specific information for each user.



3. If you are setup with additional branches, select the branch to add the operator to. If not, you may ignore this step.

Code	Name	Company Identifier	City	State	Status
X0330	XACTUS TEST ACCOUNT		BROOMALL	PA	Active
X0330AA	XACTUS TEST ACCOUNT		BROOMALL	PA	Active
X0330AB	XACTUS TEST ACCOUNT		BROOMALL	PA	Active
X0330AC	XACTUS TEST ACCOUNT		BROOMALL	PA	Active

4. Then, click the Operator name for StartMyApplication.

Operator Name	Operator ID	Admin	Access	Status	SMA	Cost-Center	Last Login
Xactus Appraisal	xactusappraisal	No	Standard	Active	No		07-17-2023, 03:35:34 PM
Xactus Demo	xactus.demo	Yes	Custom	Active	No		07-20-2023, 02:08:00 PM

5. On the left-hand side, click StartMyApplication.com Setup.

Operator Details

- Add
- Copy
- Delete
- Operator Admin
- StartMyApplication.com Setup**
- SMA Promo Codes
- QualifyMeNow.com Setup

Details for Operator: Megan Witt (mwitt)

Customer: OUR TEST ACCOUNT (CP2022)

Status: Active

Customer Admin: Yes

Default Cost-center: WEST

Select Cost-center on Each Request: No

Restrict View: Custom

6. Complete the StartMyApplication.com Details and Customized Presentation Data.

StartMyApplication.com Details	
Site UID:	37341
Site Domain:	<input type="text" value="x360test"/>
Last Updated:	10-14-2022, 11:25:09 AM
Customer UID:	238165
Operator UID:	1105621
Customized Presentation Data	
Company Name:	<input type="text" value="Xactus"/>
Company NMLS:	<input type="text"/>
Header Style:	<input type="text" value="Logo Image Only"/> ▼
CSS URL:	<input type="text"/>
Header Image:	 Delete <input type="button" value="Choose File"/> No file chosen
Header Width:	<input type="text" value="430"/>
Header Height:	<input type="text" value="140"/>
Splash Text:	<input type="text" value="Click on Apply Online now to begin your Mortgage process!"/>
Splash Image:	<input type="text"/>
Apply Button Label:	<input type="text"/>
Suppress Property Address:	<input type="text" value="No"/> ▼

7. Then, move on to make sections on Contact Info and Allowed States.

Contact Info

Owner Name:

Owner NMLS:

Owner Address:

Owner Address 2:

Owner City, State Zip:

Owner Phone:

Owner Fax:

Owner Mobile:

Owner Email:

Additional Notification Email:

Additional Text:

Owner Image: No file chosen

Owner Width:

Owner Height:

Allowed States

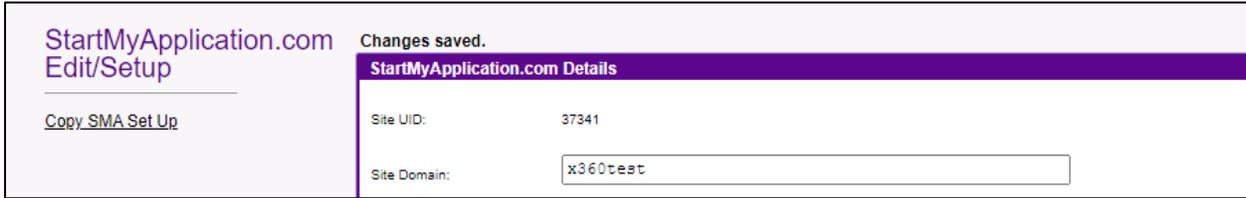
Select All

- AL
- AK
- AZ
- AR

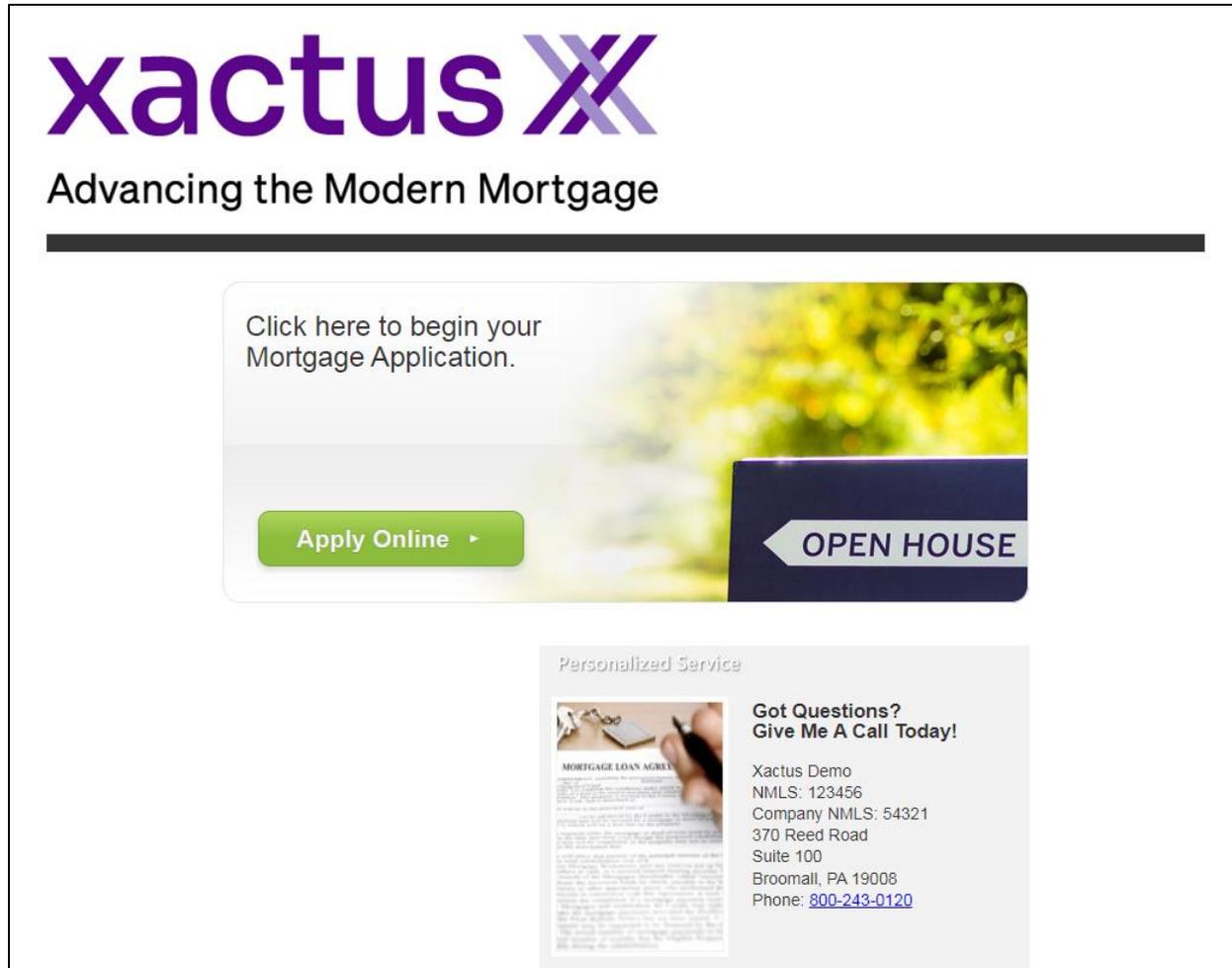
8. Once all details are entered and complete, click Save.



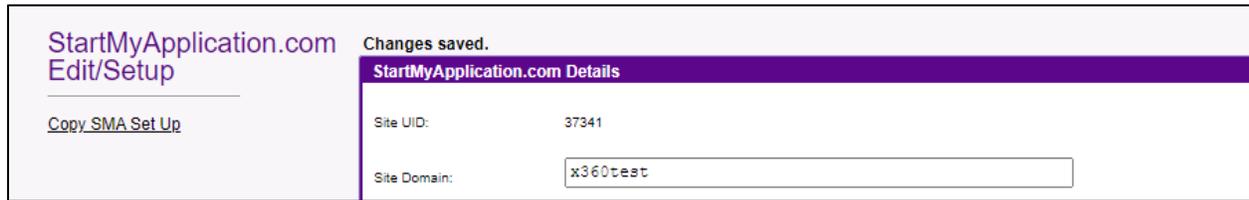
9. A small notification will appear at the top when the information has been saved.



10. The URL is now ready and can be provided to your applicants!



11. You can also choose to copy an existing SMA Set Up to another operator. Click Copy SMA Set Up on the details screen.



StartMyApplication.com Edit/Setup

[Copy SMA Set Up](#)

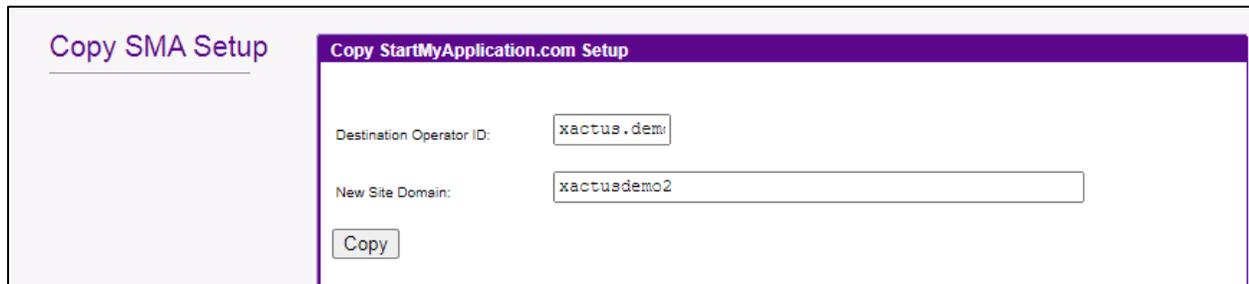
Changes saved.

StartMyApplication.com Details

Site UID: 37341

Site Domain: x360test

12. Enter the operator ID and a new site domain. Then, click Copy.



Copy SMA Setup

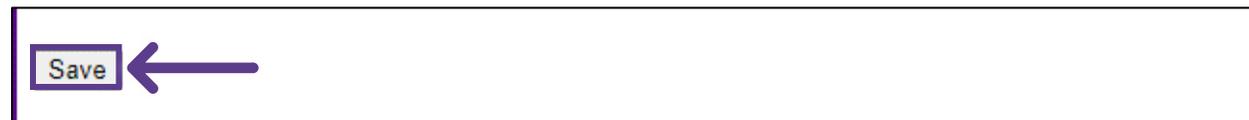
Copy StartMyApplication.com Setup

Destination Operator ID: xactus.dem

New Site Domain: xactusdemo2

Copy

13. Complete the StartMyApplication.com Details, Customized Presentation Data, Contact Info and Allowed States. Then, click Save.



Save

PLEASE LET US KNOW IF YOU HAVE ANY QUESTIONS OR CONCERNS AND WE WILL BE HAPPY TO HELP.