

1. Start by logging into Xactus360 and opening the borrower's file from the home page.



2. On the right-hand side click View Report.



Fraud ReportX

 View Report

Ordered Date	Report ID	Package	Status	Loan Number
07-17-2023	6999759	FRX_ALL	Completed	

Borrower Details

Borrowers	Name	SSN	Address
Borrower 1	NICKIE GREEN	123-00-3333	100 TERRACE AV, WEST HAVEN, CT, 06516

3. Scroll to the section you need to edit and click Update.

SUMMARY OF FINDINGS

BORROWER DETAIL REPORT - NICKIE GREEN

RiskIndicator 1	Medium	The input SSN is invalid	Caution	Update
RiskIndicator 2	Medium	The input SSN/TIN may have been miskeyed	Caution	Update
RiskIndicator 3	Medium	Unable to verify phone number	Caution	Update
RiskIndicator 4	Medium	The input phone number is potentially invalid	Caution	Update
RiskIndicator 5	Medium	The input date-of-birth was missing or incomplete	Caution	Update
Follow-up Action 1		Verify phone (Directory Assistance, utility bill)		
Follow-up Action 2		Verify name with Address (via DL, utility bill, Directory Assistance, paycheck stub, or other Government Issued ID)		
Follow-up Action 3		Verify name with Social (via SSN card, DL if applicable, paycheck stub, or other Government Issued ID)		

PROPERTY DETAIL REPORT - 100 TERRACE AV, WEST HAVEN, CT 06516

RiskIndicator 1	Medium	Subject property county reported on FEMA disaster list	Caution	Update
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PARTICIPANT DETAIL REPORT

*** NO RISK INDICATORS FOUND ***

REMARKS

[Add Comments](#)

- Then, change the status of the Risk Indicator and type a comment. Once complete, click Update.

Update Status

Status

Cleared

Comment

Confirmed by Social Security Card.

Cancel Update

- This note will now be displayed on the report for all future viewings.

SUMMARY OF FINDINGS

BORROWER DETAIL REPORT - NICKIE GREEN

Riskindicator 1	Medium	The input SSN is invalid	Cleared	Update
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Note Log:

- Xactus Demo , 07/17/2023 , 02:46:59 PM - Status Change Caution -> Cleared
- Xactus Demo , 07/17/2023 , 02:46:59 PM- Confirmed by Social Security Card.

- There is an additional section at the bottom of Summary of Findings to input any other information needed to clear the Risk Indicators. This section is called REMARKS. To add a new remark, click Add Comments.

SUMMARY OF FINDINGS

BORROWER DETAIL REPORT - NICKIE GREEN

Riskindicator 1	Medium	The input SSN is invalid	Caution	Update
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PROPERTY DETAIL REPORT - 100 TERRACE AV, WEST HAVEN, CT 06516

Riskindicator 1	Medium	Subject property county reported on FEMA disaster list	Caution	Update
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PARTICIPANT DETAIL REPORT

*** NO RISK INDICATORS FOUND ***

REMARKS

[Add Comments](#)

- Type a remark in the box and click Update to save.

Add Comment

Comment

SSN Risk Indicator Cleared.

Cancel

Update

REMARKS
[Add Comments](#)

Xactus Demo , 07/17/2023 , 02:52:24 PM SSN Risk Indicator Cleared.

PLEASE LET US KNOW IF YOU HAVE ANY QUESTIONS OR CONCERNS AND WE WILL BE HAPPY TO HELP.