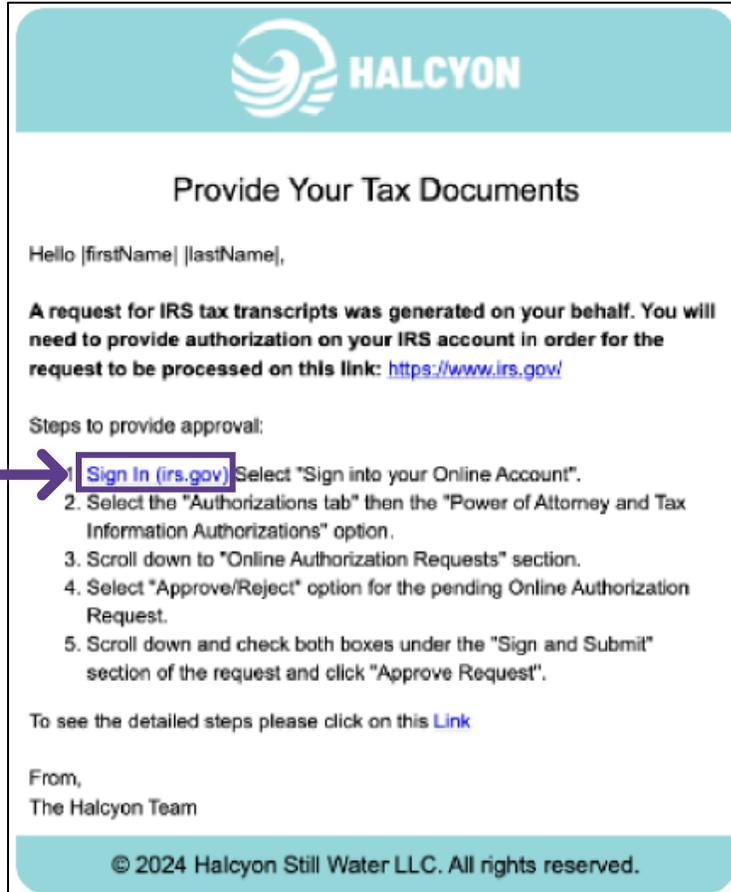
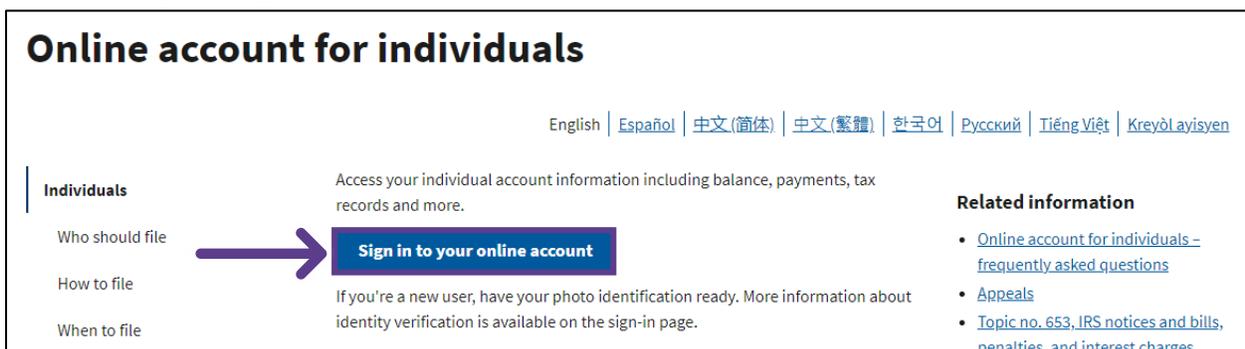


1. Once an email is received that an IRS Account Authorization is needed, click the link provided to sign in - <https://www.irs.gov/payments/your-online-account>.



2. Click Sign in to your online account.



3. Click Sign in with ID.me.

IRS now offers a sign-in option with ID.me, which offers access to IRS online services with a secure account that protects your privacy.

ID.me is an account created, maintained, and secured by a technology provider.

If you don't have an ID.me account, you must create a new account.

Sign in with an existing account

Sign in with **ID.me**

OR

Create a new account

ID.me Create an account

4. Upon signing in, click the Authorizations dropdown and select Power of Attorney and Tax Information Authorizations.

The screenshot shows the IRS website's navigation bar. The 'Authorizations' dropdown menu is open, showing two options: 'Power of Attorney and Tax Information Authorizations' and 'Tax Return Transcript Authorization'. A purple arrow points to the 'Authorizations' dropdown, and another purple arrow points to the 'Power of Attorney and Tax Information Authorizations' option.

5. Scroll down to Online Authorization Requests and click Approve/Reject next to the Pending request. You may notice the names of Elizabeth Boonin and James Mcgowan. These individuals are tax professionals working with Halcyon to help complete your request.

Online Authorization Requests

Requests pending your action are deleted after 120 days. If a request is deleted, ask the requestor to send a new one to your account.

Requestor	Date Requested	Type	Status	Actions
Boonin, Elizabeth	08/31/2022	TIA	Approved	View
Boonin, Elizabeth	11/28/2022	TIA	Approved	View
Boonin, Elizabeth	11/30/2022	TIA	Approved	View
Mcgowan, James	11/16/2022	TIA	Pending	Approve/Reject
Mcgowan, James	11/28/2022	TIA	Pending	Approve/Reject

6. Check both boxes under the Sign and Submit section of the request. Then, click Approve Request.

Designee Information	
CAF Number 	0315-23889
Name	James McGowan
Address	203 Low Court, Flemington, NJ, 08822
Date Requested	November 16, 2022

Tax Information	
Tax matter	Form 1040 Income Tax
Tax Period(s)	2018 - 2025

Sign and Submit

If you want to approve the request, check both boxes and then select Approve Request.

By checking this box, I authorize the designated individual to receive confidential information described in this tax information authorization.

By checking this box, under penalties of perjury, I declare that, to the best of my knowledge and belief, all the entered information is true, correct, and complete.

7. You will receive notification that the request has been approved.

Power of Attorney and Tax Information Authorizations

Tax Information Authorization Approved

 **Request Approved**

James McGowan is authorized to receive your confidential tax information described in this authorization.

PLEASE LET US KNOW IF YOU HAVE ANY QUESTIONS OR CONCERNS AND WE WILL BE HAPPY TO HELP.